

**SECONDARY WAITING LISTS - SEPTEMBER 2024**

YOU CAN REQUEST TO GO ON WAITING LISTS FOR ALL LANCASHIRE SECONDARY SCHOOLS

Please return this form to the Area Pupil Access Team at the relevant email address below no later than

**Friday 15 March 2024.**

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| Child's Name: |  | D.O.B: |
| Address: |  | Postcode: |
| Parent/Carer Name |  | Daytime  Telephone: |
| Email: |  | |

**I/we wish my child's name to be placed on the waiting list(s) for the following secondary schools:**

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**Does the child have a sibling at any of the schools listed above? If so, please give their details below:**

|  |  |  |
| --- | --- | --- |
| **Sibling name:** |  | **D.O.B:** |
| **Secondary school attending:** |  | |

**We will contact you if a place can be offered from the waiting list.**

**Appeals**

If you are not happy with the initial secondary school offer you may also submit an appeal via the

[online appeal form](https://www.lancashire.gov.uk/children-education-families/schools/appeal-against-an-admission-decision/).

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| **Area Pupil Access Teams part of the Access to Education Entitlements Team, Education Improvement Team**  **North (Lancaster, Morecambe, Wyre, Fylde)**  (01524) 581148 pupilaccessteam.north@lancashire.gov.uk  **South (Preston, South Ribble, West Lancashire, Chorley)**  (01772) 532109 southadmissions@lancashire.gov.uk  **East (Hyndburn, Ribble Valley, Burnley, Pendle, Rossendale)**  (01254) 220747 [pupil.accesseast@lancashire.gov.uk](mailto:pupil.accesseast@lancashire.gov.uk)  **Postal address for all areas**  Education Office, PO Box 100, County Hall, Preston, PR1 0LD |

Lancashire County Council is classed as an admissions authority and has a statutory obligation under the School Admissions Code 2021 to collect and process the information in order to fulfil the statutory duty.