Dear Parents /Carers

**Study tour of Berlin**

We are delighted to offer students the opportunity to be part of a History study tour to Berlin.

The trip will depart on **Saturday 22nd October 2022** (the final dates and times for the 4 day trip will be confirmed when the flight schedule is released). The trip is open to Year 9 and 10 (who will be year 10 and 11 at the time of departure) History students.

The benefits of residential field trips are becoming increasingly recognised as an important part of learning and development. The trip will help reinforce classroom learning and bring the text book alive, which in turn should translate into students being inspired in their examinations.

The 4 day trip will be organised by NST, our chosen UK tour operator who specialise in student trips and tailor-made holidays for schools. We will stay at MEININGER Hotel Berlin Hauptbahnhof. If you would like to find out more about the accommodation please visit: <https://www.meininger-hotels.com/en/hotels/berlin/hotel-berlin-central-station/>

We do not have a confirmed itinerary yet but the trip will include a walking tour of Berlin, the Berlin Wall Memorial, the Reichstag, Stasi Prison, Checkpoint Charlie, Sachsenhausen concentration camp, Topography of Terror and Brandenburg Gate. These excursions will support the Weimar and Nazi Germany module of the G.C.S.E as well as the Superpower Relations module.

The cost of the trip is £484. This includes flights, half board accommodation, excursions, travel insurance, as well as coach travel to and from the airport. The tour company have recommended that you keep an additional £30 to one side in case the cost of the flights increases. The price is currently based on 40 students participating on the study trip. The trip is aimed at those that have opted or are likely to opt for History at G.C.S.E (though this trip is not a vital component of the G.C.S.E course).

If, after discussing this letter with your child, you would like them to take part in the trip, please pay the **£100 deposit via scopay by Monday 10th January 2022.** The link for scopay is on our website under the parents section.

If you have financial difficulties, there may be some funds available in school to help. Please contact Mrs Armitage or Mrs Hardacre if this is the case.

In order to book the tour we need the deposit and payments as follows:

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| --- | --- | --- |
|  | Amount | Payable by |
| Deposit | £100 | 10th January 2022 |
| Payment 2 | £80 | 7th February 2022 |
| Payment 3 | £80 | 7th March 2022 |
| Payment 4 | £80 | 4th April 2022 |
| Payment 5 | £80 | 2nd May 2022 |
| Payment 6 | £64 | 6th June 2022 |

**Your child will need a Full British passport with 6 months remaining on it after the date of the visit**. Please check this thoroughly. Please be aware that refunds cannot be given due to passport issues. If your child needs a passport, please apply now as it can take up to ten weeks to process.

Your child will also need a Global Health Insurance Card (GHIC) which has replaced the previous European Health Insurance card (EHIC). These are free to obtain and can be applied for via this link: [GHIC application](https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/)

Unfortunately, we are unable to make refunds if your child changes their mind about wanting to go.

The refund policy of the travel company has been thoroughly checked by school, if you would like to read more about the COVID-19 contingency and refund process should the trip be cancelled due to COVID the full document is available from school.

A full copy of the travel insurance provided by Aviva is also available if required.

We will arrange a full information session in the Autumn term 2022 for parents but in the meantime should you require any further information, please do not hesitate to contact me: [har@olchs.lancs.sch.uk](mailto:har@olchs.lancs.sch.uk) or Mrs Hardacre [pha@olchs.lancs.sch.uk](mailto:pha@olchs.lancs.sch.uk)

Yours faithfully,

Mrs H Armitage Mrs P Hardacre

Teacher of History Principal Teacher of History