Friday 22nd October, 2021

Dear Parent/Carer,

As part of the school’s chaplaincy programme I have arranged a residential retreat at Castlerigg Manor, Keswick. The retreat will take place from **Friday 4th February to Sunday 6th February 2022**. We will be able to take approximately 55 Year 9 pupils.

Castlerigg Manor is a very popular Catholic residential retreat centre, in beautiful surroundings, run by Lancaster Diocese. The course will be led by a team of young adults with a variety of activities such as art work, drama, games, walks and times of prayer and reflection. Issues such as prejudice and discrimination, poverty and equality will be examined throughout the weekend. We have a long tradition of running successful retreats to Castlerigg and students find it a memorable experience in their time at Our Lady’s.

The cost of the course is **£110.00**. This price includes travel, insurance, workshops and full board accommodation. If you would like your son/daughter to be considered for a place on the retreat, please complete the medical form via the school website: [www.olchs.lancs.sch.uk/parents/school-trips](http://www.olchs.lancs.sch.uk/parents/school-trips) and pay a non-refundable deposit of **£50.00** by **Friday 26th November 2021** via our online payment system [www.scopay.com/olchs-lancs](http://www.scopay.com/olchs-lancs). The final payment of **£60.00** is to be paid by **Friday 14th January, 2022**.

If you would like your child to be considered for the retreat but will struggle to pay the deposit, please do get in touch to discuss financial assistance and meeting payment deadlines by contacting me at [jho@olchs.lancs.sch.uk](mailto:jho@olchs.lancs.sch.uk) or by telephoning 01772 326900.

Please note that this visit is covered by Lancashire County Council public liability insurance but there is no personal insurance cover provided by your child. If you feel that this is necessary, you will need to make separate arrangements. Please be aware therefore, that we accept no responsibility for any valuables/personal possessions which your child chooses to take on this visit.

Yours faithfully,



**Mrs J Holohan**

**Principal Teacher of RE**