10th June, 2021

Dear Parents/Carers,

As part of the school’s chaplaincy programme, I have arranged a residential retreat course at Castlerigg Manor, Keswick. The retreat will take place from Monday 1st November to Friday 5th November 2021. We will be able to take approximately 55 pupils.

Castlerigg Manor is a very popular Catholic residential retreat centre, in beautiful surroundings, run by Lancaster Diocese. The course will be led by a team of young adults with a variety of activities such as art work, drama, games, walks and times of prayer and reflection. Issues such as prejudice and discrimination, poverty and equality will be examined throughout the week. We have a long tradition of running successful retreats to Castlerigg and students find it a memorable experience in their time at Our Lady’s

The cost of the course is £185.00. This price includes travel, insurance, workshops and full board accommodation. If you would like your son/daughter to be considered for a place on the retreat, please complete the medical form via the school website: [www.olchs.lancs.sch.uk/parents/school-trips](http://www.olchs.lancs.sch.uk/parents/school-trips) and pay a non-refundable deposit of **£50 by Friday 2nd July, 2021**. Please pay online. If you go to www.olchs.lancs.sch.uk and go to parents and then to online payments and follow the instructions, you will then be able to pay for this activity. The next payment of **£75 will be due by Friday 24th September, 2021** and the final payment of **£60 by Friday 15th October, 2021.** Please note that if the retreat is oversubscribed by the deadline names will be drawn out of a hat.

If you would like your child to be considered for the retreat but will struggle to pay the deposit, please do get in touch to discuss financial assistance and meeting payment deadlines by contacting me at [jho@olchs.lancs.sch.uk](mailto:jho@olchs.lancs.sch.uk) or by telephoning 01772 326900.

Please note that this visit is covered by Lancashire County Council public liability insurance but there is no personal insurance cover provided by your child. If you feel that this is necessary, you will need to make separate arrangements. Please be aware therefore, that we accept no responsibility for any valuables/personal possessions which your child chooses to take on this visit.

Yours faithfully



Mrs J Holohan

Principal Teacher of Religious Education

[jho@olchs.lancs.sch.uk](mailto:jho@olchs.lancs.sch.uk)

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YEAR 10 RETREAT AT CASTLERIGG MANOR, KESWICK

Name of Pupil: ………………………………………………………………………..........................

Tutor Group: ..……………..

I would like my son/daughter to be considered for a place on the Year 10 course at Castlerigg Manor from Monday 1st November 28th October to Friday 5th November 2021.

I enclose a non-refundable deposit of £50. (Please note the deposit will be refunded if the course is oversubscribed and your child is not allocated a place. The deposit would also be refunded if the retreat is not able to go ahead due to COVID.).

Signature of Parent/Carer: ………………….……………………………………..................